

Job Title: Good Neighbors Program Manager  
Organization: Shenandoah National Park Trust  
Location: Shenandoah National Park, Virginia

### **About Us:**

Shenandoah National Park Trust is dedicated to preserving and enhancing the natural, cultural, and historic resources of Shenandoah National Park. Our goal is to connect communities to this remarkable landscape, fostering a deep sense of stewardship to ensure the park thrives for generations to come.

### **Position Overview:**

Shenandoah National Park, spanning approximately 200,000 acres across eight counties in Northern and Central Virginia, holds a special place in the hearts of many. As the official philanthropic partner of the park, the Shenandoah National Park Trust is committed to strengthening the bond between the park and its neighboring communities. This is a unique opportunity to be on the ground floor of building a new program. We are seeking a self-starter for a capacity-building initiative to develop our lands outreach program.

This is a temporary, part-time term position (up to 30 hours per week) with a 12-month duration, with the potential to be extended. The Good Neighbors Program Manager will play a pivotal role in advancing our mission and achieving the following objectives:

### **Key Responsibilities:**

1. **Community Engagement:** Understand the dynamics of the communities and lands within the boundary of Shenandoah National Park, fostering relationships with park neighbors and property owners.
2. **Research and Outreach:** Conduct surveys and research of like-minded organizations, building consensus and a coalition around the importance of a healthy park boundary.
3. **Educational Resources:** Develop a "How to Be a Good Park Neighbor" resource guide for stewardship of adjacent private and public lands based on research and community outreach.
4. **Fundraising:** Engage in fundraising efforts to support the Good Neighbor Land Stewards Program. Collaborate with the Shenandoah National Park Trust team to identify and engage potential donors, partners, and sponsors who share our commitment to park preservation.
5. **Land Stewardship:** Assist in the development of processes and plans for land donations to Shenandoah National Park Trust from willing donors and sellers.

### **Qualifications:**

- Relationship Builder
- Ability to translate research and data into actionable plans.
- Exceptional communication skills, both written and oral.
- Proven experience in engaging individuals and the public.
- Strong interpersonal skills and the ability to work effectively with a diverse constituency.

- Demonstrated community organizing skills.
- Self-motivated and capable of working with minimal supervision.
- Comfortable working with office productivity software such as O365
- Background in conservation or related field.
- Understanding of GIS mapping/ land acquisitions preferred.
- Willingness to work occasional weekends and evenings.
- Possession of a valid driver's license and reliable transportation.
- Ability to hike 1 mile and comfortable on outdoor terrain.

### **Our Commitment to Diversity:**

Shenandoah National Park Trust is an equal opportunity employer. We are committed to creating a diverse and inclusive work environment that welcomes individuals from all backgrounds and experiences. **We encourage candidates that may not meet all the qualifications to apply.**

We will be accepting applications on a rolling basis until Dec 1<sup>st</sup>. Looking to fill role between Dec 15<sup>th</sup> and January 1.

Pay: \$20-\$26.5 per hour up to 30 hours per week.

Location: This position will be a remote position, with occasional meetings in the office at our Charlottesville HQ. Applicants will only be considered who live in counties bordering the park. The work requires travel to areas around the park to meet and develop relationships with Park neighbors and various land conservation groups working around the edges of the Park.

### **How to Apply:**

Please submit your resume, a cover letter outlining your qualifications and interest in the position and contact information for two professional references to [CMurray@snptrust.org](mailto:CMurray@snptrust.org) Please use the subject line: Good Neighbors Program Manager.

Join us in our mission to protect and preserve the beauty of Shenandoah National Park for everyone to enjoy, now and in the future. Together, we can be good neighbors to this cherished natural treasure, and your efforts will play a crucial role in achieving this goal.